

2022-2023 ABA Executive Board and General Membership Motions

New Executive Board Meeting June 17, 2022 ABA Convention in Charleston, WV

- *Presidential Appointments*
A motion to approve the appointments of President Sue Goebel for 2022-2023 was adopted.

Online meetings:

- *Presidential Appointment*
June 29, 2022: The motion to approve the appointment of Judy Blake to serve on the **Convention** Committee was approved by unanimous consent.
- *501(c)3 Committee*
June 29, 2022: The motion to create a short term committee (probably for a year) to investigate the possibility of setting up a **501(c)3 organization** to benefit ABA. Members: Andy (James) Comer as chair, Bonnie Tippery, Neil Goeppinger, and Bill Kenworthy as our legal resource was adopted by unanimous consent.
- *Financial: Bank Accounts*
July 26, 2022: The motion that the requirement to maintain a separate **Convention Emergency Fund** account be terminated, with the existing account closed and its funds transferred to the main ABA checking account was adopted.
- July 26, 2022: The motion that the requirement to maintain a restricted **Collins Fund** be terminated, with the existing account closed and its funds transferred to the main ABA checking account. As the only opportunity for donations to be earmarked and to support this one tradition, donations may be received and specifically allocated in the name of the “Collins Fund” and separate accounting continue for them as if it were a restricted account was adopted.
- July 26, 2022: The motion that the required signatures for the (annual) **Convention account** be the Treasurer, Assistant Treasurer (if extant) and the annual Convention Treasurer; and for all other accounts the President, Treasurer and Assistant Treasurer (if extant) was adopted.
- *Assistant Treasurer Job Description*
July 26, 2022: The motion that the President’s Job Description be revised to include in Section C “**Assistant Treasurer**” was adopted.
- *Financial: Competitive Interest Rates*
August 5, 2022: The motion that the ABA Treasurer be allowed to open accounts in financial institutions that will offer **competitive interest rates** on insured products while maintaining flexible liquidity. Signatories on the account shall be the Treasurer, Assistant Treasurer (if extant) and President. The Executive Board will be notified of the opening of the accounts and the Treasurer will provide accounting of them on the quarterly financial reports to the Board was adopted.

- *Historian*
September 21, 2022: The motion that the ABA Treasurer reimburse the ABA **Historian for two storage binders** which can hold two years' issues of *The Bell Tower*, which is \$3.40 over the annual Historian budget of \$100.00 was adopted.

October 6, 2022 in-person at the Laurel Lodge, Altoona, PA

- *Convention bell*: The motion to approve the **2023 convention bell contract** was adopted. Bill Kenworthy approved from a legal standpoint.

Online Meetings:

- *Complimentary convention registration*
October 16, 2022: The motion: ABA will pay the **Convention registration for the ABA President and the Bell Tower Editor** (the latter as part of the Bell Tower budget), and there will be no registration fee for the **Convention Coordinator**. The Convention budget will include the Convention Coordinator's meals as a Convention expense with no offsetting designated income was adopted.
- *2024 Hotel Contract*
October 26, 2022: The motion: ABA accept the **hotel contract for the 2024 Convention** as presented, and charge the Convention Committee and others chosen to assist to immediately address potential restructuring of the Convention format for future conventions was adopted.
- *2024 nonrefundable deposit to DoubleTree*
November 29, 2022: The motion to pay the **nonrefundable \$2000 deposit to the DoubleTree Pittsburgh Cranberry** for the 2024 convention was adopted.
- *Membership Coordinator's Computer*
December 22, 2022: The motion to approve a **new computer** for Nancy Kirk as Membership Coordinator was adopted.
- *Electronic copies of The Bell Tower*
February 17, 2023: The motion that ABA general funds reimburse the Bell Tower budget for the cost to obtain copies of the currently missing **electronic Bell Tower issues** up to a total of \$300 was adopted.
- *Bell Tower flash drives*
March 20, 2023: The motion that ABA members may purchase **Bell Tower flash drives** for \$40 with \$5 for postage for US and whatever the postage is for International was adopted.

May 3, 2023 Zoom Meeting

- *Chapter minutes and memorabilia to Historian*
The motion that the Historian can accept one summary folder of a chapter, or all **minutes and memorabilia** only if digitized was adopted.

- *Motions books*
The motion that **hard copies of the motions** from the year will be printed and mailed to five people: the President (for the President's box); the Secretary (for the Secretary's box); the Historian; the chair of Bylaws Committee; and the Parliamentarian. All members of the Executive Board including the Past Presidents' Representative and Legal Advisor will be emailed an electronic copy was adopted.
- *501(c)3*
The motion that we **not establish a 501c3** at this time was adopted.
- *Bell Tower Editor complimentary room*
The motion that The for attendance at Convention for **Bell Tower Editor shall be provided with a complimentary room** as many nights as would allow the Bell Tower Editor to be available from the start of the first tour or other ABA planned pre-Convention activity and remain through the night of the last official event of the Convention. This specifically excludes any nights prior to the start of the first tour or other ABA planned pre-Convention activity, those being at the Editor's expense. If such complimentary room is not specifically provided for in the hotel contract, it shall be allocated from any other rooms or room-night-credits provided in the hotel contract, having priority over any other uses other than rooms provided for the President and the Annual Convention Coordinator. If none of the preceding allocations are available, then a line item shall be added to the Bell Tower portion of the ABA budget for the year in which the Convention occurs to cover the cost. Any and all of the above is contingent on performance by the Bell Tower Editor as stated in the following: The purpose of this motion is to assure that the Bell Tower Editor is in attendance for the purpose of reporting on each convention as thoroughly as appropriate in subsequent issues of The Bell Tower. This will include, but is not limited to, (1) pictures of attendees, speakers, guests, meetings, meals, auction bells and proceeds, Board installation, chapter groups, tours, activities, etc.; (2) lining up articles for publication; and (3) reporting at Convention to the membership on the prior year's Bell Tower content and process (not otherwise addressed by the Chair of the Bell Tower Committee). If the Bell Tower Editor and the Annual Convention Chair should be one and the same person, there will not be a separate room assigned for the Bell Tower Editor was adopted.

Online Meeting

- *Audit Committee*
May 12, 2023: The motion to approve of appointment of Jane Clayton (chair), Cindy Knoblauch, and Janie Hendzlik to be this year's **audit committee** was adopted.

June 26, 2023 ABA Convention in Omaha, Nebraska

- *Approval of minutes*
The motion to **approve the minutes** from June 26, 2022 through May 12, 2023 was adopted.
- *Ratify all motions*
The motion to **ratify all motions** from June 26, 2022 through May 12, 2023 was adopted
- *Increase first class postage fee*
The motion to increase annual **first class postage fee** to \$16 U.S. dollars for the United States was adopted.

- *Bell Tower Editor & Membership Chair*
The motion that **Marilyn Grismere and Nancy Kirk continue in their positions** was adopted.
- *Annual dues*
The motion that the membership be asked to **increase annual dues** by \$10 a year (U.S. dollars) was adopted.

June 27, 2023 ABA Convention in Omaha, Nebraska

- *Budget Committee*
The motion that the **Budget Committee** present its report and recommendations to the membership at the June 30th Membership Business meeting was adopted.
- *Bell Tower reduction in pages*
The motion that we **reduce *The Bell Tower* by 4 pages** (one 11" x 17" page) per issue starting in January, 2024 was adopted.
- *Executive Board motions on website*
The motion that we **post all ABA motions on the Members Only section of the ABA website** after they have been published in *The Bell Tower* was adopted.
- *Shop with Scrips*
The motion that the ABA establish a **Shop with Scrips** account so that ABA members can purchase a variety of gift cards and ABA will receive a financial benefit was adopted.
- *Online auction*
The motion that we not establish an **online auction** in the name of the ABA at this time was adopted.

Business Meeting June 30, 2023 General Membership ABA Convention

- *Financial Report*
The motion to **approve the financial report** was adopted.
- *Audit Committee Report*
The motion to **accept the report of the Audit Committee** was adopted.
- *Budget for 2023-2024*
The motion to **accept the budget for 2023-2024** was adopted.
- *Increase annual dues*
The motion for **an increase in annual dues of \$10.00 U.S dollars per membership per year, effective for new and renewal membership on or after November 1, 2023. Since flyers have been circulated showing another price, if a person applies for a new membership on a form that shows \$40, that amount will be honored for the first year and be notified at that time of the expected renewal price** was adopted.
- *Nomination Committee Slate of Officers for 2023-2024*

There being no nominations from the floor and but one nominee for each position **the slate was nominated was elected by voice vote.**

- *Bylaw Changes*

Five changes to the bylaws were adopted by the membership.

#1 Article VI – Officers; Section 3: **Qualifications**; B. Candidates for elective office shall have previously had a minimum of 2 years of service to ABA in any appointed position or committee or in a significant leadership role in the running of the annual convention or an ABA recognized chapter.

#2 Article VI – Officers; Section 3: Appointed Positions: Add the following as D. **Assistant Treasurer** – The President may appoint an Assistant Treasurer to assist the Treasurer in his/her duties. The Assistant Treasurer is not a member of the Executive Board. The Assistant Treasurer will be a signatory on all ABA financial accounts including the Annual Convention Account.

#3

a. Article VII – Duties of Officers; Section 1 President. C. Appoint, with approval of the Executive Board, members to positions or special committees as deemed necessary for the functioning of the ABA; appointments may include, but are not limited to: **Assistant Treasurer**, Auction Coordinator... (etc. – rest unchanged).

b. Article VII – Duties of Officers; Section 5 Treasurer. A. Open accounts in financial institutions that will offer **competitive interest rates** on insured products while maintaining flexible liquidity. Signatories on the accounts shall be the Treasurer, Assistant Treasurer (if extant) and President. Signatories for the Annual Convention Account will be the Treasurer, Assistant Treasurer (if extant), and the Annual Convention Treasurer. For all accounts, any one authorized signatory is sufficient to conduct transactions.

c. Article VII – Duties of Officers; Section 5 Treasurer. B. The Executive Board will be **notified of the opening of the accounts** and the Treasurer will provide accounting of them on the quarterly financial reports of the Board.

#4 Article XI – Appointments Addition: Note: The positions listed are **appointed annually** by the President, with approval of the Executive Board; additional position details may be found in the Bylaws and Job Descriptions.

#5 Standing Rules; Other Funds ~~*delete*: 12. The Convention Emergency Reserve Fund is to protect ABA when circumstances may result in a convention financial loss. The fund can be used to cover possible contractual penalties or other unexpected expense. The fund shall be administered by the Executive Board.~~